

Policy

Title	Stakeholder Engagement and Communication Policy	Version	9
Policy No.	P 2025/07	Effective date	20/05/2025

Acknowledgment of Country

Forestry Corporation of NSW acknowledges the traditional custodians of the land on which we live and work, and pay our respects to Elders past, present and future.

1. PURPOSE

This policy outlines Forestry Corporation of NSW's (FCNSW) commitment and approach to engagement and communication with stakeholders.

2. BACKGROUND

FCNSW has a wide range of stakeholders, including individuals and groups who are interested in, affect or are affected by our activities. As the manager of NSW State forests, FCNSW is committed to engaging and communicating with stakeholders. This policy outlines the organisation's commitment to stakeholder engagement and the framework within which it will take place.

3. SCOPE

This policy applies to all FCNSW workers including employees, and contractors and consultants during their engagement by FCNSW. Stakeholders include, but are not limited to, neighbours, local communities, customers, contractors, forest users, regulators, other government agencies, industry and employee groups, Aboriginal groups and non-government organisations.

4. POLICY

4.1. Principles

The principles that underpin FCNSW stakeholder engagement and communication activities are:

- Striving to build constructive relationships with stakeholders
- Acknowledging that stakeholders' perspectives and expertise can make a positive contribution to forest management
- Establishing, implementing and maintaining processes for facilitating effective, culturally appropriate, meaningful and timely stakeholder engagement
- Being honest and transparent in our communications with stakeholders
- Understanding what is important and of interest to our stakeholders
- Recognising the different needs of affected and interested stakeholders, and balancing the needs and expectations of stakeholders, our compliance obligations and sustainability requirements.

Title: Stakeholder engagement and communication Policy		Version: 9	Page 1 of 4
Doc ID: D00093791	Doc Owner: Corporate Affairs Manager	Issue Date: 20/05/2025	Review Date: 20/05/2028

4.2 Policy actions

FCNSW will:

- Identify relevant stakeholders and evaluate which activities are likely to directly impact stakeholders and how and identify their relevant needs and expectations
- Prioritise engagement on issues and activities within its span of control
- Use engagement and communication methods suitable to the issue and stakeholders, including culturally appropriate processes to engage with Aboriginal stakeholders
- Make information available to relevant stakeholders on our policies, strategic plans and forest management activities. This information will be consistent with the forest management system
- Encourage and facilitate feedback from stakeholders and consider incorporating feedback as appropriate
- Develop strategies to communicate and engage with specific stakeholder groups or around specific issues of interest to stakeholders when appropriate and in a meaningful and timely manner
- Engage with stakeholders in a multitude of ways including but not limited to direct engagement and through communication channels like the website, social media and media and advertising
- Ensure stakeholder engagement is part of operational processes, and that procedures for documentation of communications with stakeholders are in place and maintained
- Provide a process for dealing with stakeholder complaints.

5. ROLES AND RESPONSIBILITIES

Role	Responsibility
Executive Leadership Team	Support the principles of communication and stakeholder engagement
Managers and Supervisors	Build effective stakeholder engagement into business activities
Manager Corporate Affairs and Communications Team	Keep associated corporate procedures up to date Provide advice on engagement and communication activities
All Staff	Identify and implement opportunities for stakeholder engagement Adhere to this policy in interactions with stakeholders

6. LEGISLATION AND OTHER COMPLIANCE OBLIGATIONS

- Forestry Act 2012
- Responsible Wood Certification

7. RELATED POLICIES

- Code of Conduct

8. RELATED DELEGATIONS

[List any related delegations]

- Nil

Title: Stakeholder engagement and communication Policy		Version: 9	Page 2 of 4
Doc ID: D00093791	Doc Owner: Corporate Affairs Manager	Issue Date: 20/05/2025	Review Date: 20/05/2028

A printed copy of this document is uncontrolled. Please verify this is the latest version prior to use.

9. RELATED DOCUMENTS

- Stakeholder engagement framework
- Stakeholder engagement guidelines
- Procedure for engaging with the media
- Procedure for managing social media channels
- Procedure for advertising
- Procedure for sponsorship

10. CONTACT OFFICER

The Corporate Affairs Manager.

Executive Endorsement



Chief Executive Officer

Title: Stakeholder engagement and communication Policy		Version: 9	Page 3 of 4
Doc ID: D00093791	Doc Owner: Corporate Affairs Manager	Issue Date: 20/05/2025	Review Date: 20/05/2028

A printed copy of this document is uncontrolled. Please verify this is the latest version prior to use.

11. REVISION HISTORY

Version	Author	Summary of changes	Approver	Approval date
1.0	Manager Communications and Media		CEO	October 2011
6.0	Corporate Affairs Manager	Expanded to include communication to facilitate other procedures sitting comfortably underneath this policy Ensure key commitments include timely and culturally appropriate communication Addition of Responsibilities	CEO	20 May 2025

For previous document versions, refer to Content Manager

Title: Stakeholder engagement and communication Policy		Version: 9	Page 4 of 4
Doc ID: D00093791	Doc Owner: Corporate Affairs Manager	Issue Date: 20/05/2025	Review Date: 20/05/2028

A printed copy of this document is uncontrolled. Please verify this is the latest version prior to use.