



## **Request for Standing Offers (“RFSO”)**

***RFSO Number: 2018-026***

***Call When Needed Services using  
fixed wing aircraft  
helicopters  
remotely piloted aircraft  
specialist equipment  
fuel vehicles  
and  
personnel***

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## 1. INTRODUCTION

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The NSW Rural Fire Service (“**NSW RFS**”) is seeking standing offers (“**Standing Offers**”) from prospective suppliers for the supply of services on a Call When Needed (“**CWN**”) basis for an initial term from 1 October 2018 to 31 October 2019 (“**2018 to 2019**”) and up to two optional twelve month terms.

The Standing Offer provided must include quotation for the prospective supplier to supply services which may include one or more of: air attack supervision, incident observation, incident monitoring, firebombing, aerial ignition, sling loading, transport, winching and airwork including animal welfare, pest control, stock mustering activities and refuelling (severally and collectively the “**Services**”) utilising approved aviation equipment including one or more of: fixed wing aircraft; helicopters; remotely piloted aircraft; specialist equipment; and fuel vehicles (severally and collectively “**CWN Equipment**”).

Where a Standing Offer is accepted a Standing Offer Services Deed (a “**Deed**”) will be entered into between the NSW RFS and the provider of the Standing Offer (“**Standing Offer Provider**”). The CWN Equipment able to be utilised by a Standing Offer Provider will be added to the NSW RFS Approved CWN Equipment List (“**ACEL**”), from which the NSW RFS will call upon suppliers to provide services utilising CWN Equipment when needed.

The Services will be available to NSW RFS, together with other members of the Australasian Fire and Emergency Services Authorities Council, other members of the National Aerial Firefighting Centre, and other public sector agencies, including but not limited to any of the following: NSW National Parks and Wildlife Service; Fire & Rescue NSW; NSW Police Force; Forestry Corporation of NSW; NSW State Emergency Service; NSW Department of Primary Industries; NSW Local Land Services; Sydney Catchment Authority; Transport for NSW; ACT Rural Fire Service; ACT Fire & Rescue; ACT Emergency Services Agency; a government agency as defined in the *Public Works and Procurement Act 1912* (NSW); and a public body as defined by clause 6 of the *Public Works and Procurement Regulation 2014* (NSW) (separately and collectively “**Nominee**”).

It is not envisaged that any additional CWN Equipment will be added to the ACEL during the term of the Deed other than where:

- a Supplier exchanges CWN Equipment it uses to provide the Services on a ‘like for like’ basis (i.e. similar make, model and condition) in which case NSW RFS will review on a case by case basis;
- NSW RFS believes that the ACEL needs more of a type of CWN Equipment for a Service to be provided; and/or
- a Supplier gains access to CWN Equipment which enables it to provide a Service previously not available to the NSW RFS and the NSW RFS deems it worthy of adding that Service on the ACEL.

No changes to the Deed, if proposed by a Supplier, will be contemplated by the NSW RFS during the term of the Deed.

**For the avoidance of doubt, the NSW RFS does not guarantee any minimum level of supply will be called upon as a result of a Standing Offer Provider submitting a Standing Offer, that Standing Offer being accepted by the NSW RFS or a Deed being entered into.**

## 2. Objectives of the RFSO

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- 2.1** The purpose of this RFSO is to ensure the NSW RFS can call upon and direct sufficient aerial resources when needed.
- 2.2** This RFSO seeks Standing Offers from prospective suppliers which address certain requirements. These Standing Offers will then be evaluated and successful Standing Offer Providers given the opportunity to enter into a Deed with the NSW RFS for supply of services on a CWN basis.

## 3. RFSO STRUCTURE

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**This RFSO comprises the following:**

### 3.1 Standing Offer Conditions and Statement of Requirements

- 3.1.1** The Standing Offer Conditions provide the terms, conditions and processes governing the Standing Offer phase of the RFSO.
- 3.1.2** The Statement of Requirements sets out a description of the services which are to be supplied by Suppliers, including technical specifications, service levels and performance framework.
- 3.1.3** For the avoidance of doubt, the Statement of Requirements in this RFSO forms the minimum requirements expected by the NSW RFS for Suppliers to supply the Services to the NSW RFS as at the date of this RFSO.
- 3.1.4** The NSW RFS reserves the right to specify additional standards and requirements that Suppliers must also meet in order to be called upon by the NSW RFS. Such additional standards will revolve around highly specialist work such as winching or operations involving feral animal aerial shooting.
- 3.1.5** The information contained in the Statement of Requirements has been collated with due care in order to provide guidance for the Standing Offer Providers, but is not guaranteed as being completely accurate.

### 3.2 Standing Offer Response

- 3.2.1** The Standing Offer Providers' responses enable the NSW RFS to evaluate the Standing Offers and determine whether a Deed will be entered into with any particular Standing Offer Provider.
- 3.2.2** Standing Offer Providers are required to complete the section of this document titled "Standing Offer Response" and input any required information into the ARENA web platform managed by NAFC. Collectively, that information will be taken to be the Standing Offer Provider's Standing Offer.

### 3.3 Collectively

- 3.3.1** This RFSO and the Standing Offer will form part of the Deeds to be executed between the successful Standing Offer Providers and the NSW RFS.

# STANDING OFFER CONDITIONS

## 4. STANDING OFFER PROVIDER PREPARATION

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### 4.1 Standing Offer Preparation

#### 4.1.1 Before preparing and lodging its Standing Offer, a Standing Offer Provider must:

- (a) examine all information relevant to the risks and contingencies and other circumstances having an effect on its prospective Standing Offer; and
- (b) satisfy itself that:
  - (i) its Standing Offer, including the Standing Offer price and all associated costs are correct; and
  - (ii) it is financially and practically viable for the Standing Offer Provider to enter into the Deed and supply the services when called upon; and
- (c) review the Code of Practice for Procurement available at <http://www.procurepoint.nsw.gov.au/documents/code-practice-procurement-current-issue-2005.pdf>; and
- (d) review the NSW Department of Finance, Services and Innovation Business Ethics Statement available at <https://www.finance.nsw.gov.au/about-us/business-ethics>

#### 4.1.2 Where a Standing Offer Provider has made assumptions in preparing its Standing Offer, such assumptions must be set out in a supporting statement and submitted with the Standing Offer.

## 5. PRE-CONDITIONS FOR STANDING OFFERS TO BE CONSIDERED

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### 5.1 Legal Entity of Standing Offer Provider

#### 5.1.1 The NSW RFS will only consider Standing Offers submitted by:

- (a) a legal entity or, if a joint Standing Offer, by legal entities, in each case with the capacity to enter into the Deed;
- (b) that has or have an ABN; and
- (c) is or are registered for GST.

The NSW RFS may ask a Standing Offer Provider to provide evidence that it complies with the above requirements. If a Standing Offer Response proposes that any entities would contract in their capacity as trustees, such evidence may include copies of the relevant trust deeds.

#### 5.1.2 Any evidence requested is to be provided within 3 working days of the request.

### 5.2 Financial capability of Standing Offer Provider

#### 5.2.1 A Standing Offer Provider must have the financial capability to supply the services as set out in its Standing Offer.

#### 5.2.2 By responding to this RFSO, the Standing Offer Provider agrees it will provide the NSW RFS with sufficient financial information on request so that the NSW RFS can determine if the Standing Offer Provider has the necessary financial capability to perform the services set out in the Standing Offer. The NSW RFS reserves the right to have an independent organisation carry out assessments to assist the NSW RFS with its determination.

#### 5.2.3 Any evidence requested is to be provided within 3 working days of the request.

**5.2.4** The NSW RFS reserves the right to reject any Standing Offer if the NSW RFS forms the view that the Standing Offer Provider does not have the necessary financial capability.

**5.2.5** The NSW RFS may, in its absolute discretion, make acceptance of any Standing Offer conditional upon the Standing Offer Provider entering into a bank, parent company or personal guarantee, or an unconditional performance bond or other financial instrument, in each case in a form satisfactory to the NSW RFS.

### **5.3 Supply capability of Standing Offer Provider**

**5.3.1** A Standing Offer Provider must have the capability to supply the Services set out in its Standing Offer.

**5.3.2** If requested by the NSW RFS the Standing Offer Provider must provide evidence of its capability, and capacity, to supply the Services as set out in its Standing Offer.

**5.3.3** Any evidence requested is to be provided within 3 working days of the request.

### **5.4 Lodgement of conforming Standing Offer documents**

**5.4.1** The NSW RFS will only consider Standing Offers that conform to its requirements. Details of those requirements are set out below at 6.2.

## **6. STANDING OFFER PROCESS**

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### **6.1 Provisional RFSO Program**

**6.1.1** Below is the provisional RFSO program for 2018 to 2019. The NSW RFS may, in its absolute discretion, amend the provisional RFSO program.

<b>Milestone</b>	<b>Date</b>
RFSO issue	on or before 11 July 2018
RFSO briefing – NSW RFS HQ (following pre-season brief)	11.30am on 31 July 2018
Last date for submission of enquiry regarding RFSO	10.00am on 1 August 2018
RFSO close date and time	10.00am on 8 August 2018
Evaluation and acceptance of Standing Offers	Between 8 August and 30 September 2018
Anticipated commencement of 2018 to 2019 Deed <i>Note: Existing CWN Deeds will remain in place until terminated in accordance with the relevant terms of those Deeds.</i>	1 October 2018

### **6.2 Conformity of Standing Offers**

**6.2.1** The NSW RFS seeks Conforming Standing Offers. For the avoidance of doubt, a Standing Offer may be considered a Non-Conforming Standing Offer and subsequently excluded from consideration by the NSW RFS in its absolute discretion if:

- (a) the pre-conditions set out above at 5.1 to 5.4 are not met;
- (b) the relevant section of this document titled “Standing Offer Response” is not completed;

- (c) the Standing Offer Provider has not entered or updated required information in the ARENA web platform;
- (d) amendments to the questions contained in the section of this document titled "Standing Offer Response" are made by the Standing Offer Provider;
- (e) amendments to the terms of the Deed are proposed by the Standing Offer Provider; and/or
- (f) the submission or lodgement requirements set out below are not adhered to.

**6.2.2** Standing Offer Providers should notify the Contract Officer in writing on or before the RFSO close date and time if they find any discrepancy, error or omission in this RFSO.

**6.2.3** Standing Offer Providers may submit both a Conforming Standing Offer and an Alternative Standing Offer. An Alternative Standing Offer will only be considered if submitted in conjunction with a Conforming Standing Offer. An Alternative Standing Offer must be clearly marked "Alternative Standing Offer".

### **6.3 Submission Requirements for Standing Offer**

**6.3.1** Standing Offers must be in one (or more) of the following formats:

- \*.DOCX – Microsoft Office 2007 Word Document
- \*.XLSX – Microsoft Office 2007 Excel Spreadsheet
- \*.PDF – Adobe Acrobat Portable Document Format, and
- \*.ZIP – file for transmission

**6.3.2** Standing Offer Providers must ensure that electronic files submitted can be opened and viewed by programs within editions of Microsoft Office later than 2007. Other formats for the attachments are only to be submitted if an arrangement has first been made with the Contracts Officer whose details are set out at 7.1 prior to lodgement of the Standing Offer.

**6.3.3** As set out above at 6.2 Standing Offer Providers must complete the entire section of this document titled "Standing Offer Response" and must not amend any of the questions provided. If a Standing Offer Provider leaves blank or partially complete a part of the "Standing Offer Response" section, the NSW RFS will assume the Standing Offer Provider does not propose to supply the service which relates to that part.

**6.3.4** Prices, responses and other information provided in the Standing Offer are to be in legible writing and in English. The Standing Offer price must be in Australian dollars and must be exclusive of GST.

**6.3.5** If requested, the Standing Offer Provider will also be required to submit samples or other information or make available its equipment for inspection. Requirements for any samples, other information or inspection will be supplied by the NSW RFS.

### **6.4 Lodgement Requirements**

**6.4.1** Prior to the RFSO Close Date and Time set out above in the table at 6.1.1:

- (a) the Standing Offer must be lodged electronically via the NSW E-Tendering online platform;
- (b) any required information must be entered or updated in the ARENA online platform.

**6.4.2** The NSW RFS reserves the right to refuse any Standing Offer received after the RFSO Close Date and Time. If the NSW E-Tendering web platform or the ARENA platform registers the lodgement as having occurred after the RFSO Close Date and Time, the NSW RFS will consider the Standing Offer as having been lodged late.

**6.4.3** When lodging a Standing Offer with supporting items:

- (a) the complete Standing Offer including the supporting items must be submitted and, where necessary, entered or uploaded onto ARENA by the RFSO Close Date and Time, and

- (b) supporting items provided by the Standing Offer Provider in support of its Standing Offer should be clearly designated as supporting items to the RFSO to which they relate.

**6.4.4** Signatures are not required for the Standing Offer. A Standing Offer Provider must ensure that its Standing Offer is authorised by the person or persons who may do so on behalf of the Standing Offer Provider and appropriately identify the person and indicate the person's approval of the information communicated.

**6.4.5** The NSW RFS may decline to consider a Standing Offer that cannot be effectively evaluated because it is incomplete or corrupt, for example due to a computer virus. Standing Offer Providers:

- (a) must not include any macros, applets, or executable code or files in a Standing Offer response; and
- (b) should check the files for viruses with an up to date virus-checking program before lodgement.

The NSW RFS will not be responsible in any way for any loss, damage or corruption of Standing Offers lodged through the NSW E-Tendering web platform.

If a Standing Offer Provider experiences any persistent difficulty with submission of its Standing Offer it is encouraged to advise the Contract Officer promptly in writing.

If there is an extended defect or failure of NSW E-Tendering or ARENA such that the Standing Offer cannot be lodged, and the NSW RFS is advised, the RFSO Close Date and Time may be extended. An extension will only be granted if, in the view of the NSW RFS, the RFSO process will not be compromised by such an extension.

**6.4.6** Electronic files should be kept as small as practical and the lodgement files below the size of 10MB to avoid issues with attempted lodgement of large files.

**6.4.7** If a Standing Offer Provider's lodgement will be greater than 10MB it should be separated into smaller files which are clearly identified e.g. package 1 of 3; 2 of 3; 3 of 3.

**6.4.8** If a Standing Offer Provider lodges multiple files, the latest file lodged will be considered the Standing Offer to be evaluated unless the Standing Offer Provider provides clear directions to whether the file lodged is:

- (a) an Alternative Standing Offer;
- (b) supporting information; and/or
- (c) a further part of a Standing Offer for which files have been lodged previously.

## **6.5 Standing Offer Validity Period**

**6.5.1** In submitting the Standing Offer the Standing Offer Provider agrees that its Standing Offer will remain open for acceptance by the NSW RFS for a period of six (6) months from the RFSO Close Date and Time.

## **6.6 Late Standing Offers**

**6.6.1** Late Standing Offers will not be considered, except where the NSW RFS is satisfied that the integrity and competitiveness of the Standing Offer process will not be compromised by considering the late Standing Offer.

**6.6.2** The NSW RFS shall not penalise any supplier whose Standing Offer is lodged late if the delay is due solely to mishandling by the NSW RFS.

**6.6.3** The NSW RFS may, in its absolute discretion, extend the RFSO Close Date and Time.

## **6.7 Corruption or Unethical Conduct**

**6.7.1** The Standing Offer Provider must comply with the requirements of the NSW Department of Finance, Services and Innovation Business Ethics Statement (accessible <http://www.finance.nsw.gov.au/about-us/business-ethics>) and must disclose any conflicts of interests in its Standing Offer Response.



**6.7.2** If a Standing Offer Provider, or any of its officers, employees, agents or sub-contractors is considered by the NSW RFS to have:

- (a) offered any inducement or reward to any public servant or employee, agent or subcontractor of the NSW RFS or the NSW Government in connection with this RFSO or the submitted Standing Offer;
- (b) committed corrupt conduct within the meaning of the *Independent Commission Against Corruption Act 1988*; or
- (c) a record or alleged record of unethical behaviour; or not complied with the requirements of NSW Department of Finance, Services and Innovation Business Ethics Statement;

this may result in the Standing Offer not receiving further consideration.

**6.7.3** The NSW RFS may, in its discretion, invite a relevant Standing Offer Provider to provide written comments within a specified time before the NSW RFS excludes the Standing Offer on any of the grounds set out in 6.7.1 or 6.7.2.

**6.7.4** If the NSW RFS becomes aware of any conduct of the kind described in 6.7.1 or 6.7.2 by a successful Standing Offer Provider after a Deed has been executed, then the NSW RFS reserves the right to terminate the Deed and any other contract that has been made under it.

## **6.8 Code of Practice for Procurement**

**6.8.1** In submitting its Standing Offer, the Standing Offer Provider signifies it will ensure its compliance with the Code of Practice for Procurement (available <http://www.procurepoint.nsw.gov.au/documents/code-practice-procurement-current-issue-2005.pdf>).

**6.8.2** Failure to comply with the Code of Practice for Procurement may be taken into account by the NSW RFS when determining if it will consider the Standing Offer or any subsequent Standing Offer, and may result in the Standing Offer not being considered.

## **6.9 Addenda to RFSO**

**6.9.1** If for any reason the NSW RFS, in its sole discretion, requires the RFSO to be amended before the RFSO Close Date and Time, an addendum will be issued.

**6.9.2** In each case, the addendum will become part of the RFSO.

**6.9.3** It is the obligation of the Standing Offer Provider to ensure that prior to the RFSO Close Date and Time that it has responded fully to the RFSO including any addenda issued subsequent to its Standing Offer having been lodged.

## **6.10 Costs of the Standing Offer Provider**

**6.10.1** The Standing Offer Provider is liable for the costs of submitting its Standing Offer and acknowledges that the NSW RFS will not be liable to it for any expenses or costs incurred by it as a result of its participation in this RFSO, including where the RFSO has been discontinued.

## **6.11 Custody of Standing Offers after Receipt**

**6.11.1** All Standing Offers become the property of the NSW RFS on lodgement.

## **6.12 Discontinuance of RFSO Process**

**6.12.1** The NSW RFS reserves the right to discontinue the RFSO process at any point, without making a determination regarding any particular Standing Offer. This may occur if the NSW RFS determines it would not be in the public interest to enter into any Deed or would not result in a value for money solution, or for any reason determined by the NSW RFS.

## **6.13 Variations to Standing Offers**

**6.13.1** At any time prior to the NSW RFS accepting a Standing Offer, a Standing Offer Provider may request or be requested to vary its Standing Offer by:

- (a) providing the NSW RFS with further information by way of explanation or clarification;
- (b) correcting a mistake or anomaly; or
- (c) documenting agreed changes.

**6.13.2** Variation will only be requested or consented to by NSW RFS if it appears to the NSW RFS reasonable in the circumstances to allow the Standing Offer Provider to provide the further information or correct a mistake or anomaly in the Standing Offer.

**6.13.3** If a Standing Offer is varied in accordance with this clause, the NSW RFS will provide all other Standing Offer Providers with Standing Offers with the same characteristics with the opportunity to vary their Standing Offers in a similar way.

**6.13.4** A variation of a Standing Offer under this clause will not be consented to if in the NSW RFS's view:

- (a) it would substantially alter the original Standing Offer; and/or
- (b) it would result in the revising or expanding of a RFSO in a way that would give a Standing Offer Provider an unfair advantage over other Standing Offer Providers.

#### **6.14 Evaluation Process**

**6.14.1** Standing Offers will be assessed against the Evaluation Criteria.

**6.14.2** Standing Offer Providers are advised to respond clearly to all the Evaluation Criteria and Requirements listed in this RFSO.

**6.14.3** The NSW RFS may exclude from consideration any lodged Standing Offers that:

- (a) are Non-Conforming Standing Offers - see 6.2;
- (b) do not address all the Evaluation Criteria;
- (c) do not contain sufficient information to permit a proper evaluation to be conducted;
- (d) cannot be effectively evaluated because the lodgement has become corrupt.

**6.14.4** The NSW RFS may assess an Alternative Standing Offer where submitted with a Conforming Standing Offer.

#### **6.15 Evaluation Criteria**

**6.15.1** Evaluation Criteria for this RFSO include, but are not limited to:

- (a) information contained in pricing forms and estimated total cost;
- (b) the suitability and fitness for purpose of the services;
- (c) sufficiency of evidence that the Standing Offer Provider is able to comply with the Statement of Requirements below and any requirements set out in the Deed such as the terms regarding specifications, performance and warranties;
- (d) safety and compliance considerations;
- (e) past performance of the Standing Offer Provider including in respect of safety, compliance, performance and historic audit results;
- (f) financial capability of the Standing Offer Provider; and
- (g) satisfactory site visits, presentations, inspections and other such reviews (if required by the NSW RFS).

**6.15.2** For the avoidance of doubt, the above criteria are not set out in order of significance or by reference to the weighting which will be assigned to each of those criteria.

#### **6.16 Acceptance or Rejection of Standing Offers**

**6.16.1** The NSW RFS is not bound to accept the lowest price or lowest cost Standing Offer.

**6.16.2** The NSW RFS reserves the right to accept or reject, in its discretion:

- (a) any Standing Offers lodged;

- (b) any Alternative Standing Offer, or part of an Alternative Standing Offer, when submitted with a Conforming Standing Offer; and
  - (c) any Non-Conforming Standing Offer or part of a Non-Conforming Standing Offer that the NSW RFS considers is substantially a Conforming Standing Offer.
- 6.16.3** The NSW RFS reserves the right to accept or reject any Standing Offer on the basis of considerations including price, suitability of aircraft, oversupply of the type of aircraft, past performance, safety or compliance.
- 6.16.4** Following the NSW RFS's decision, all Standing Offer Providers will be notified in writing of the outcome of their Standing Offer response.
- 6.16.5** If the NSW RFS rejects all the Standing Offers received, or does not believe that the proposals received offer a value for money solution, in each case for any reason determined by the NSW RFS, it may terminate the RFSO and, again at its discretion, commence a new or fresh RFSO based on the same or different criteria (specifications and details contained in any Alternative Standing Offer will not be used as the basis for the calling of a new RFSO).
- 6.17 Disclosure Information**
- 6.17.1** Details of this RFSO, any Standing Offer and the outcome of the Standing Offer process will be disclosed in accordance with the *Government Information (Public Access) Act (NSW)*.
- 6.17.2** For the avoidance of doubt, details of this RFSO and the outcomes of the Standing Offer process will be disclosed to other organisations and agencies, as detailed in Section 1 (Introduction) to this document.
- 6.18 Complaints Procedure**
- 6.18.1** It is the NSW RFS's objective to ensure that industry is given every opportunity to win government contracts. Should any prospective Standing Offer Provider feel that it has been unfairly excluded from quoting or unfairly disadvantaged by the RFSO, it is invited to write to:

**Chief Procurement Officer**  
 New South Wales Rural Fire Service  
 Locked Mail Bag 17  
 Granville, NSW, 2142

## 7. REQUESTS FOR INFORMATION

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### 7.1 Requests for Information regarding the RFSO

All requests for information or clarifications are to go through the NSW RFS Contracts Officer:

E: [contracts@rfs.nsw.gov.au](mailto:contracts@rfs.nsw.gov.au)

The NSW RFS reserves the right to provide all other Standing Offer Providers with information concerning requests for information or clarification it receives and any responses the NSW RFS provides. Where the NSW RFS provides such information to other Standing Offer Providers the details of the requesting Standing Offer Provider will be removed.

Note that no comment or information can be requested or provided by the NSW RFS Project Manager on pricing matters.

### 7.2 Requests for information regarding ARENA

Enquiries regarding ARENA can be made either through NAFC at [arena@nafc.org.au](mailto:arena@nafc.org.au) or through the NSW RFS at [rcbusinessadmin@rfs.nsw.gov.au](mailto:rcbusinessadmin@rfs.nsw.gov.au).

# STATEMENT OF REQUIREMENTS

## 8. Scope of Work

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- 8.1** The NSW RFS requires Standing Offers for Services including:
- (a) **air attack supervision, incident observation and incident monitoring services** including surveillance, spotting, reconnaissance, air attack supervision, search and rescue and linescan;
  - (b) **firebombing, aerial ignition, sling load and airwork** including spraying, incendiaries, food/fodder, chemical spill dispersant, external animal transport lifting and aerial baiting;
  - (c) **transport and winching** including aerial transport of personnel, animals and winching/hoist;
  - (d) **airwork** including animal welfare, pest assessment or destruction, feral animal aerial shooting team (FAAST) and carriage of firearms on aircraft; and
  - (e) **airwork** including stock mustering,
  - (f) **refuelling;**
- to be supplied by appropriately qualified and authorised personnel engaged by the prospective supplier using approved CWN Equipment including:
- (i) fixed wing aircraft;
  - (ii) helicopters;
  - (iii) remotely piloted aircraft;
  - (iv) specialist equipment for a range of tasks; and/or
  - (v) fuel vehicles,
- when dispatched by the State Air Desk.
- 8.2** It is anticipated that the initial term of any Deed will be 1 October 2018 – 31 October 2019, with two possible further terms of twelve months each at the option of NSW RFS.

## 9. Requirements

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- 9.1** The Standing Offer Provider must demonstrate that it has systems, resources and expertise to supply the services it proposes to supply:
- (a) on a CWN basis;
  - (b) with the high degree of care, safety, skill and diligence required;
  - (c) in remote areas, sustaining operations in those locations for extended periods;
  - (d) out of unimproved airstrips throughout NSW and ACT; and
  - (e) in accordance with the minimum standards and requirements set out in the proposed Deed;
- as evidenced by addressing the requirements set out in items 12 to 20 of this document through documents lodged on ARENA and attachments to its Standing Offer Response (as appropriate). This will include the Standing Offer Provider providing details of any CWN Equipment and specialist support equipment it proposes to use (e.g. aerial incendiary equipment, FLIR systems, chemical mixing and loading equipment, etc) and copies of supporting documents (e.g. insurances, certificates and licences etc).

**9.2** The Standing Offer Provider must have a history of compliance with relevant minimum standards and requirements as set out in prior agreements.

**9.3** The Standing Offer Provider should so far as possible provide the NSW RFS with a Standing Offer that presents value for money to the NSW RFS, including options and means to obtain any value for money.

## **10. Notes**

**10.1** Prospective Standing Offer Providers are reminded that the NSW RFS makes no guarantee that a Supplier will receive any volume of work as a result of a Standing Offer being accepted.

## **11. Glossary**

**11.1** In this RFSO, except where a contrary intention is expressed:

- (a) the words and terms in the table below have the meaning set out in the table; and
- (b) any word or term which is not defined in the table has the same meaning as in the Deed.

<b>Word/Term</b>	<b>Meaning</b>
Alternative Standing Offer	A Standing Offer submitted as an alternative to the Standing Offer Provider's Conforming Standing Offer.
ARENA	The national online system for supporting the use of Aircraft for fire and emergency response managed by NAFC.
Conforming Standing Offer	A Standing Offer which has been submitted in accordance with the requirements set out in the Standing Offer Conditions and elsewhere in this RFSO.
CWN	Call When Needed.
Daily Standing Charge Wet-A	The daily rate the Supplier will charge when requested by NSW RFS through a Dispatch to be on Standby or provide the Services on a Wet-A basis. It does not include operating costs.
Daily Standing Charge Wet-B	The daily rate the Supplier will charge for when requested by the NSW RFS through a Dispatch to be on Standby or provide the Services on a Wet-B basis. It does not include operating costs.
Dry Hire Rate	Dry Hire Rate means the hourly rate the Supplier will charge where fuel is supplied and paid for by the NSW RFS (or its Nominee). This arrangement will only be negotiated on a case by case basis as determined by the NSW RFS. Generally, the Services will be supplied on a Wet Hire basis
Evaluation Criteria	The criteria set out in 6.15 and such other criteria as NSW RFS applies.
NAFC	Means the National Aerial Firefighting Centre or any successor entity with like objectives and authority.
Non-Conforming Standing Offer	A Standing Offer when one or more of the Standing Offer Conditions has or have not been satisfied and/or any of the defects listed in 6.2.1 or elsewhere in this RFSO are present.
NSW RFS	New South Wales Rural Fire Service ABN 25 003 129 221

RFSO	Request for Standing Offer.
RFSO Close Date and Time	The date and time set out in clause 6.1.1
Standby	The ready availability of the Supplier at a time specified by the NSW RFS to respond to a Dispatch or Dispatch Request within 15 minutes.
Standing Offer or Standing Offers	The offer or offers made by prospective Suppliers, in the form of Conforming Standing Offers to supply the Services for a set period under arrangements set out in the Deed.
Standing Offer Conditions	The conditions set out at clauses 4 7 to 7 (inclusive) of this RFSO.
Standing Offer Provider	A prospective Supplier that provides a Standing Offer in accordance with the terms of this RFSO.
Supplier	A Standing Offer Provider if its Standing Offer has been accepted and a Standing Offer Services Deed has been entered into with NSW RFS.
Wet-A	Wet-A means the method of providing the Services where the Supplier is responsible for the provision of the Aircraft, pilot(s), fuel, Fuel Vehicle, Fuel Vehicle Operator and infrastructure according to the Deed and where the Supplier is responsible for the provision of all fuel, and a self-contained, self-sufficient mobile fuel capability.
Wet-B	Wet- B means the method of providing the Services where the Supplier is responsible for the provision of the Aircraft, pilot(s) and for purchasing fuel from an established refuelling facility or from a mobile fuel facility made available by the NSW RFS, or its Nominee or a third party. The Supplier is required to ensure fuel is readily and reliably available at its Nominated Operating Base.
Wet Hire Rate	Wet Hire Rate means the hourly operating rate the Supplier will charge where the Supplier is responsible for paying for fuel associated with the operation of its Aircraft to provide the Services. The rate is inclusive of fuel costs.

# STANDING OFFER RESPONSE

## 12. Standing Offer Provider Details

Contents supplied by Standing Offer Provider	RESPONSE
Legal Entity Name	
Individuals Name if Sole Proprietor	
Trading Name	
ABN	
Registered Office Address	
Other Address	
Chief Executive Officer / Managing Director's Name	
Switchboard - Telephone	
Standing Offer Provider - Email	
Standing Offer Provider - Website	
RFSO Enquiry Contact – Name	
RFSO Enquiry Contact – Phone	
RFSO Enquiry Contact - Email	
Representative - Name	
Representative - Telephone	
Representative - Email	
Dispatch Contact - Name	
Dispatch Contact - Phone	
Dispatch Contact – Email	
Accounts Payable Contact - Email	

### 13. Minimum Supplier Requirements

For each of these line items below please address in a separate document or include information on ARENA (as appropriate).

ARENA Services	Air Attack Supervision  Incident Observation  Incident Mapping	Fire Bombing  Aerial Ignition  Sling Load  Airwork	Transport  Winching	Airwork	Airwork	RPA Operations  (Incident Observation)  (Incident Mapping)
<b>Specific RFS or Nominee Activities</b>	<i>Surveillance Spotting Reconnaissance Air Attack Supervision Search &amp; Rescue Linescan</i>	<i>Fire Bombing Spraying Incendiaries Food/Fodder Chemical Spill Dispersant Sling Load (includes external animal transport lifting) Aerial Baiting</i>	<i>Aerial transport of personnel and animals Winching/Hoist</i>	<i>Animal welfare/ pest assessment and/or destruction. FAAST. Carriage of firearms on aircraft.</i>	<i>Stock Mustering</i>	<i>Surveillance Spraying Seeding</i>
<b>Air Operator's Certificate</b> <b>NB: Low flying can be indicated on AOC or as part of an instrument such as Part 137 or similar CASA instrument</b>	Charter Low Flying	Aerial Work (for Fixed-wing) Charter (for Helicopter) Aerial Ag / firebombing (for Helicopter) Aerial application (for Fixed-wing) Low Flying	Charter Low Flying (for winching)	Charter Low Flying Discharge Firearms	Aerial Work Mustering Low Flying	Remotely Piloted Aircraft Operator's Certificate (refer to CASR 101.270 & CASR 101.F.4)
<b>Safety Management System</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Fatigue Management System/CAO 48/CAO 48-Part XI/Part 137</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Drug and Alcohol Management Plan</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Report any accidents / Incidents over the previous 5 Years</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Report investment in safety during previous 3 years</b>	Yes	Yes	Yes	Yes	Yes	Yes



<b>ARENA Services</b>	<b>Air Attack Supervision</b>  <b>Incident Observation</b>  <b>Incident Mapping</b>	<b>Fire Bombing</b>  <b>Aerial Ignition</b>  <b>Sling Load</b>  <b>Airwork</b>	<b>Transport</b>  <b>Winching</b>	<b>Airwork</b>	<b>Airwork</b>	<b>RPA Operations</b>  <b>(Incident Observation)</b>  <b>(Incident Mapping)</b>
<b>Copies of any SafeWork (or equivalent) notices</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Copies of any CASA NCNs issued</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Pesticide Application Licence</b>	No	Yes for spraying operations	No	No	No	Yes for spraying operations
<b>Mobile Fuelling Capability</b>	Optional	Optional	Optional	Optional	Optional	N/A
<b>Mobile Chemical Loading Capability</b>	No	Yes for spraying operations	No	No	No	Yes for spraying operations
<b>24-hour contact</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Copy of prospective Supplier Operations Manual that address the Services</b>	Available on-demand	Available on-demand	Available on-demand	Available on-demand	Available on-demand	Available on-demand
<b>Aircraft CofR</b>	Yes	Yes	Yes	Yes	Yes	N/A
<b>Aircraft CofA</b>	Yes	Yes	Yes	Yes	Yes	N/A
<b>Public Liability Insurance (general)</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Public Liability Insurance for (to cover refuelling of CWN Equipment of other NSW RFS suppliers)</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Public Liability Insurance (to cover refuelling of Supplier's CWN Equipment)</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Third Party Property Insurance</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Chemical Liability Insurance</b>	No	Yes for spraying operations	No	No	No	Yes for spraying operations
<b>Workers Compensation Insurance</b>	Yes	Yes	Yes	Yes	Yes	Yes

ARENA Services	Air Attack Supervision	Fire Bombing	Transport	Airwork	Airwork	RPA Operations
	Incident Observation	Aerial Ignition	Winching			(Incident Observation)
	Incident Mapping	Sling Load  Airwork				(Incident Mapping)
Other	No	For specialist Sling Load work, Operators must meet <i>Work Health and Safety Act 2011(NSW)</i> and SafeWork NSW requirements in relation to rigging sling loads (Dogmans Licence), and have a suitable maintenance and inspection system for sling equipment.	Comply with RFS or Nominee winching standards	Operator must have CASA approval for use of harness in lieu of seat belt for FFAST operations	No	No

## 14. Minimum Aircraft Requirements – Fixed Wing

For each of these line items below please address in a separate document or include information on ARENA (as appropriate).

### 14.1 Air Attack Supervision, Incident Observation, Incident Mapping (Fixed-wing)

ARENA Services	Air Attack Supervision Incident Observation Incident Mapping Airwork
AOC Schedule	Charter category
CASA Approvals	Low Flying
Turbine or Piston	Either accepted
NVFR / IFR Equipped	IFR equipped
Twin / Single Engine	Either accepted
High Wing / Low Wing	High wing
GPS	1 x GPS – Grid Ref / UTM / Lat-Long capable
ELT	ELT equipped (406mhz)
Radios	Radios of the following type that are fully accessible and ergonomically suited to both the pilot and co-pilot positions: <ul style="list-style-type: none"> <li>- 2 x aviation band VHF radios</li> <li>- Motorola APX 6500 RFS Aviation Pack</li> <li>- 1200 channel high-band radio (land management RFS or Nominee radio)</li> <li>- Dual Channel or 2 x Audio Selectors</li> </ul>
Audible warning device	N/A
Visibility	White belly strobe or strobe lighting that gives the aircraft high visibility to ground personnel & other aircraft, with minimum light output of 600 candela.  Tactical callsign
Specific Fire Fighting Requirements	N/A
Other	First Aid kit  Survival kit  Automated Dependent Surveillance Tracking Systems compatible with being viewed through TracPlus

### 14.2 Firebombing and airwork

ARENA Services	Fire Bombing Airwork
AOC Schedule	Aerial Work
CASA Approvals	Aerial Application

	Low Flying
Turbine or Piston	Either accepted, however Turbine powered is the preferred configuration.
NVFR / IFR Equipped	NVFR equipped
Twin / Single Engine	Either accepted
High Wing / Low Wing	Either accepted
GPS	1 x GPS – Grid Ref / UTM / Lat-Long capable
ELT	ELT equipped (406mhz)
Radios	2 x aviation band VHF radios  Motorola APX 6500 RFS Aviation Pack  1200 channel high-band radio (land management RFS or nominee radio)
Audible warning device	Siren fitted
Visibility	White belly strobe or strobe lighting that gives the aircraft high visibility to ground personnel & other aircraft, with minimum light output of 600 candela.  Tactical callsign
Specific Fire Fighting Requirements	One female Camlock to 68mm STORZ fixed adaptor (65mm) - fitting to be carried on board the bomber at all times during SO Operations.  Minimum 2000L water/foam/retardant capability.
Other	First Aid kit  Survival kit  Life Jacket for amphibious aircraft  Automated Dependent Surveillance Tracking Systems compatible with being viewed through TracPlus  <i>For Baiting Operations:</i> appropriate dispensing kit for bait

### 14.3 Transport

ARENA Services	<b>Transport - Fire &amp; Emergency Crew</b> <b>Transport – General Cargo</b> <b>Transport – Low Capacity</b> <b>Transport – High Capacity</b>
AOC Schedule CASA Approvals	Charter category
Turbine or Piston	Either accepted
NVFR / IFR Equipped	IFR equipped
Twin / Single Engine	Either accepted
High Wing / Low Wing	Either accepted
GPS	1 x GPS – Grid Ref / UTM / Lat-Long capable
ELT	ELT equipped (406mhz)
Radios	2 x aviation band VHF radios
Audible warning device	N/A
Visibility	N/A

Specific Fire Fighting Requirements	N/A
Other	First Aid kit Survival kit Automated Dependent Surveillance Tracking Systems compatible with being viewed through TracPlus (for categories of Transport – Fire and Emergency Crew, Transport – General Cargo, and Transport – Low Capacity)

#### 14.4 Airwork (animal welfare/pest assessment and/or destruction)

Specific Activities	Animal welfare/pest assessment and/or destruction.
Notice	Fixed-wing aircraft that are proposed for use in feral and diseased animal control operations must be able to do so in strict compliance with CASA regulations, DPI and National Parks and Wildlife Service operational procedures. Refer to the relevant Agency for specifics on these operational procedures.

### 15. Minimum Aircraft Requirements - Helicopter

For each of these line items below please address in a separate document or include information on ARENA (as appropriate).

#### 15.1 Air attack supervision, incident observation and incident monitoring services

ARENA Services	Air Attack Supervision Incident Observation Incident Mapping
AOC Schedule	Charter category
CASA Approvals	Low Flying Emplane & Deplane at the Hover
Turbine or Piston	Turbine powered only
NVFR / IFR Equipped	NVFR equipped
Twin / Single Engine	Either accepted
GPS	1 x GPS – Grid Ref / UTM / Lat-Long capable
ELT	ELT equipped (406mhz)
Radios	Radios of the following type that are fully accessible and ergonomically suited to both the pilot and co-pilot positions: <ul style="list-style-type: none"> <li>- 2 x aviation band VHF radios</li> <li>- Motorola APX 6500 RFS Aviation Pack</li> <li>- 1200 channel high-band radio (land management RFS or Nominee radio)</li> <li>- Dual Channel or 2 x Audio Selectors</li> </ul>
Wire Strike Protection	Fitted (where such a kit exists for the model of helicopter)
Audible warning device	Siren/PA system that is capable of both communicating with ground crews and siren functions
Visibility	White belly strobe or strobe lighting that gives the aircraft high visibility to ground personnel & other aircraft, with minimum light output of 600 candela.

	Tactical callsign Blade paint scheme Suitable aircraft paint scheme
Specific Fire Fighting Requirements	N/A
Engine Filtration System	Fitted (preferred)
Other	First Aid kit Survival kit Own Fuel Pump Kit (when required by NSW RFS or its Nominee) Automated Dependent Surveillance Tracking Systems compatible with being viewed through TracPlus On-board Passenger Safety Briefing Cards

## 15.2 Firebombing, aerial ignition, sling load and airwork

ARENA Services	<b>Fire Bombing</b> <b>Aerial Ignition</b> <b>Sling Load</b> <b>Airwork</b>
AOC Schedule	Charter (for Turbine powered Helicopters) Aerial Work (for Piston powered Helicopters)
CASA Approvals	Aerial Ag / Firebombing Low Flying
Turbine or Piston	Either accepted, however <b>Piston powered helicopters will only be permitted to undertake spraying operations, <u>not</u> fire management or other non-spraying operations.</b>
NVFR / IFR Equipped	NVFR equipped
Twin / Single Engine	Either accepted
GPS	1 x GPS – Grid Ref / UTM / Lat-Long capable
ELT	ELT equipped (406mhz)
Radios	2 x aviation band VHF radios Motorola APX 6500 RFS Aviation Pack 1200 channel high-band radio (land management RFS or Nominee radio)
Wire Strike Protection	Fitted (where such a kit exists for the model of helicopter)
Audible warning device	Siren/PA system that is capable of both communicating with ground crews and siren functions
Visibility	White belly strobe or strobe lighting that gives the aircraft high visibility to ground personnel & other aircraft, with minimum light output of 600 candela. Tactical callsign Blade paint scheme Suitable aircraft paint scheme
Specific Fire Fighting Requirements	Belly tank or Water Bucket, fitted with Foam/Gel injection system.

Engine Filtration System	Fitted (preferred)
Other	<p>First Aid kit</p> <p>Survival kit</p> <p>Own Fuel Pump Kit (when required by RFS or its Nominee)</p> <p>Automated Dependent Surveillance Tracking Systems compatible with being viewed through TracPlus.</p> <p>Life Jackets (CASA CAO 103-13) for pilot and crew</p> <p>Spray work – Spray Bar &amp; Tank (required for dispensing of EC &amp; ULV Insecticides)</p> <p>Cargo hook, net &amp; 15m of strops</p>

### 15.3 Transport and winching

<b>ARENA Services</b>	<p><b>Transport - Fire &amp; Emergency Crew</b></p> <p><b>Transport – General Cargo</b></p> <p><b>Transport – Low Capacity</b></p> <p><b>Transport – High Capacity</b></p> <p><b>Winching</b></p>
AOC Schedule CASA Approvals	<p>Charter category</p> <p>Low Flying</p> <p>Emplane &amp; Deplane at the Hover</p>
Turbine or Piston	Turbine powered. <b>Only Turbine powered helicopters will be permitted to conduct Transport and Winching operations.</b>
NVFR / IFR Equipped	NVFR equipped
Twin / Single Engine	Either accepted. Multi-engine with Class 2 performance required for Winching.
GPS	1 x GPS – Grid Ref / UTM / Lat-Long capable
ELT	ELT equipped (406mhz)
Radios	<p>2 x aviation band VHF radios</p> <p>Motorola APX 6500 RFS Aviation Pack</p> <p>1200 channel high-band radio (land management RFS or Nominee radio)</p>
Audible warning device	<b>Preferred</b> - Siren/PA system that is capable of both communicating with ground crews and siren functions
Wire Strike Protection	Fitted (where such a kit exists for the model of helicopter)
Visibility	<p>White belly strobe or strobe lighting that gives the aircraft high visibility to ground personnel &amp; other aircraft, with minimum light output of 600 candela.</p> <p>Tactical callsign</p> <p>Blade paint scheme</p> <p>Suitable aircraft paint scheme</p>
Specific Fire Fighting Requirements	<b>N/A</b>
Engine Filtration System	Fitted (preferred)
Other	First Aid kit

	<p>Survival kit</p> <p>Own Fuel Pump Kit (when required by an RFS or Nominee)</p> <p>Automated Dependent Surveillance Tracking Systems compatible with being viewed through TracPlus.</p> <p>On-board Passenger Safety Briefing Cards.</p>
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#### 15.4 Airwork

ARENA Services	Airwork
Specific RFS or Nominee Activities	<p>Animal welfare/ pest assessment and/or destruction.</p> <p>FAAST.</p> <p>Carriage of firearms on aircraft.</p>
AOC Schedule CASA Approvals	<p>Charter category</p> <p>Aerial Ag</p> <p>Low Flying</p> <p>Discharge Firearms</p>
Turbine or Piston	Turbine powered. <b>Only Turbine powered helicopters will be permitted to conduct Feral &amp; Diseased Animal Control operations.</b>
NVFR / IFR Equipped	NVFR equipped
Twin / Single Engine	Either accepted
GPS	1 x GPS – Grid Ref / UTM / Lat-Long capable
ELT	ELT equipped (406mhz)
Radios	<p>2 x aviation band VHF radios</p> <p>Motorola APX 6500 RFS Aviation Pack</p> <p>1200 channel high-band radio (land management RFS or Nominee radio)</p>
Wire Strike Protection	Fitted (where such a kit exists for the model of helicopter)
Audible warning device	N/A
Visibility	<p>White belly strobe or strobe lighting that gives the aircraft high visibility to ground personnel &amp; other aircraft, with minimum light output of 600 candela.</p> <p>Tactical callsign</p> <p>Blade paint scheme</p> <p>Suitable aircraft paint scheme</p>
Specific Fire Fighting Requirements	N/A
Engine Filtration System	Fitted (preferred)
Other	<p>First Aid kit</p> <p>Survival kit</p> <p>Own Fuel Pump Kit (when required by an RFS or Nominee)</p> <p>Automated Dependent Surveillance Tracking Systems compatible with being viewed through TracPlus.</p> <p>On-board Passenger Safety Briefing Cards</p>



### 15.5 Airwork (mustering)

ARENA Services	Airwork
Specific RFS or Nominee Activities	Stock Mustering
AOC Schedule CASA Approvals	Aerial Work Mustering Low Flying
Turbine or Piston	Either accepted
NVFR / IFR Equipped	N/A
Twin / Single Engine	Either accepted
GPS	1 x GPS – Grid Ref / UTM / Lat-Long capable
ELT	ELT equipped (406mhz)
Radios	2 x aviation band VHF radios
Wire Strike Protection	Fitted (where such a kit exists for the model of helicopter)
Audible warning device	N/A
Visibility	White belly strobe or strobe lighting that gives the aircraft high visibility to ground personnel & other aircraft, with minimum light output of 600 candela.  Blade paint scheme  Suitable aircraft paint scheme
Specific Fire Fighting Requirements	N/A
Engine Filtration System	Fitted (preferred)
Other	First Aid kit  Survival kit  Own Fuel Pump Kit (when required by an RFS or Nominee)  Automated Dependent Surveillance Tracking Systems compatible with being viewed through TracPlus.

### 16. Minimum Aircraft Requirements - Remote Piloted Aircraft (RPA)

Activities	RPA Operations (Incident Observation) (Incident Mapping)
Flight endurance	RPAS must have a minimum 4 hours endurance for a single flight
Weight	Gross weight greater than 7 kilograms

## 17. Minimum Pilot Requirements – Fixed Wing

For each of these line items below please address in a separate document or include information on ARENA (as appropriate).

ARENA Services	Air Attack Supervision, Incident Observation, Incident Mapping (Fixed Wing)	Fire Bombing (Fixed Wing)	Transport (Fixed Wing)
Specific RFS or Nominee Activities	<ul style="list-style-type: none"> <li>Surveillance</li> <li>Spotting</li> <li>Reconnaissance</li> <li>Air Attack Supervision</li> <li>Search &amp; Rescue</li> </ul>	<ul style="list-style-type: none"> <li>Fire Bombing</li> <li>Spraying</li> <li>Food/Fodder</li> <li>Chemical Spill Dispersant</li> <li>Aerial Baiting</li> </ul>	<ul style="list-style-type: none"> <li>Aerial transport of personnel</li> <li>Aerial transport of animals</li> </ul>
Licence	Aust. Commercial Pilot Licence CPL(A)  <i>NOTE: Overseas pilots licence will be accepted if licence is recognised by CASA</i>	Aust. Commercial Pilot Licence CPL(A)  <i>NOTE: Overseas pilots licence will be accepted if licence is recognised by CASA</i>	Aust. Commercial Pilot Licence CPL(A)  <i>NOTE: Overseas pilots licence will be accepted if licence is recognised by CASA</i>
Endorsements	CIR with 3 renewals  20:11  Airframe endorsements relevant to the aircraft flown by Operator	Appropriately qualified to undertake firebombing operations (including all currency requirements)  Airframe endorsements relevant to the aircraft flown by Operator	CIR with 3 renewals  20:11
Experience	1500 hrs Pilot-in-Command 100 hrs on airframe type  Low Flying experience preferred  <i>NOTE: Locust work requires a mandatory 500 hours of Low Flying Experience</i>	1000 hrs AG command 100 hrs on airframe type Fire operations experience Low Flying experience preferred  <i>NOTE: Fire Management work requires an additional 50 hrs flying on fire operations NOTE: Spray work requires a mandatory 500 hours of Low Flying Experience</i>	1500 hrs Pilot-in-Command 100 hrs on airframe type
Ratings	NVFR rating Low Flying	NVFR rating Low Flying  <i>NOTE: All aerial spraying requires Pilot (pesticide) Licence; Spray Safe accredited</i>	NVFR rating IFR rating preferred
Certification	CRM Certificate  BFA Certificate Fly in the Wire Environment Certification or equivalent as	CRM Certificate Dangerous Goods (where required for specific chemical operations) BFA Certificate Fly in the Wire Environment Certification or equivalent as	CRM Certificate

<b>ARENA Services</b>	<b>Air Attack Supervision, Incident Observation, Incident Mapping (Rotary Wing)</b>	<b>Fire Bombing (Rotary Wing)</b>	<b>Transport (Rotary Wing)</b>
<b>Specific RFS or Nominee Activities</b>	<ul style="list-style-type: none"> <li>• Surveillance</li> <li>• Spotting</li> <li>• Reconnaissance</li> <li>• Air Attack Supervision</li> <li>• Search &amp; Rescue</li> </ul>	<ul style="list-style-type: none"> <li>• Fire Bombing</li> <li>• Spraying</li> <li>• Incendiaries</li> <li>• Food/Fodder</li> <li>• Chemical Spill Dispersant</li> <li>• Sling Load (includes external animal transport lifting)</li> <li>• Aerial Baiting</li> </ul>	<ul style="list-style-type: none"> <li>• Aerial transport of personnel</li> <li>• Aerial transport of animals</li> <li>• Winching</li> </ul>
<b>Licence</b>	<p>Aust. Commercial Pilot Licence CPL(H)</p> <p><i>NOTE: Overseas pilots licence will be accepted if licence is recognised by CASA</i></p>	<p>Aust. Commercial Pilot Licence CPL(H)</p> <p><i>NOTE: Overseas pilots licence will be accepted if licence is recognised by CASA</i></p>	<p>Aust. Commercial Pilot Licence CPL(H)</p> <p><i>NOTE: Overseas pilots licence will be accepted if licence is recognised by CASA</i></p>
<b>Endorsements</b>	<p>20:11</p>     <p>Airframe endorsements relevant to the aircraft flown by Operator</p>	<p>Appropriately qualified to undertake firebombing operations (including all currency requirements)</p> <p>Sling work endorsement</p> <p>Airframe endorsements relevant to the aircraft flown by Operator</p>	<p>20:11</p>     <p>Low level endorsement for winching operations</p> <p>Airframe endorsements relevant to the aircraft flown by the operator</p>
<b>Experience</b>	<p>1500 hrs Pilot-in-Command</p> <p>500 hrs Turbine PIC</p> <p>100 hrs on airframe type</p> <p>Low Flying experience preferred</p> <p><b><i>NOTE: Fire Management work requires an additional 50 hrs flying on fire operations</i></b></p> <p><b><i>NOTE: Locust work requires a mandatory 500 hours of Low Flying Experience</i></b></p>	<p>1500 hrs Pilot-in-Command</p> <p>500 hrs Turbine PIC</p> <p>100 hrs on airframe type</p> <p>Low Flying experience preferred</p> <p><b><i>NOTE: Fire Management work requires an additional 50 hrs flying on fire operations</i></b></p> <p><b><i>NOTE: Spray work requires a mandatory 500 hours of Low Flying Experience</i></b></p> <p>Long-line experience preferred</p>	<p>1500 hrs Pilot-in-Command</p> <p>500 hrs Turbine PIC</p> <p>100 hrs on airframe type</p> <p>Low Flying experience preferred</p> <p><b><i>NOTE: Fire Management work requires an additional 50 hrs flying on fire operations</i></b></p> <p>Long-line experience preferred</p>

<b>Ratings</b>	NVFR rating preferred  Low Flying	NVFR rating preferred  Low Flying  <b>NOTE: All aerial spraying requires Pilot (pesticide) Licence; Spray Safe accredited</b>	NVFR rating preferred  Low Flying
<b>Certification</b>	CRM Certificate  HUET qualified    BFA Certificate  Fly in the Wire Environment Certification or equivalent as determined by NSW RFS (mandatory)	CRM Certificate  HUET qualified  Dangerous Goods(where required for specific chemical operations)  BFA Certificate  Fly in the Wire Environment Certification or equivalent as determined by NSW RFS (mandatory)	CRM Certificate  HUET qualified if flying over water (e.g. Flood operations)    BFA Certificate  Fly in the Wire Environment Certification or equivalent as determined by NSW RFS (mandatory)
<b>Other</b>	ASIC  Protective Clothing & Helmet  PLB	ASIC  Protective Clothing & Helmet  PLB  Life Jacket for firebombing operations	ASIC  Protective Clothing & Helmet  PLB

<b>ARENA Services</b>	<b>Airwork (Rotary Wing)</b>	<b>Airwork (Rotary Wing)</b>
<b>Specific RFS or Nominee Activities</b>	<ul style="list-style-type: none"> <li>Animal welfare/ pest assessment and/or destruction.</li> <li>FAAST.</li> <li>Carriage of firearms on aircraft.</li> </ul>	<ul style="list-style-type: none"> <li>Stock Mustering</li> </ul>
<b>Licence</b>	Aust. Commercial Pilot Licence CPL(A)  <i>NOTE: Overseas pilots licence will be accepted if licence is recognised by CASA</i>	Aust. Commercial Pilot Licence CPL(A)  <i>NOTE: Overseas pilots licence will be accepted if licence is recognised by CASA</i>
<b>Endorsements</b>	20:11  Airframe endorsements relevant to the aircraft flown by Operator	Airframe endorsements relevant to the aircraft flown by Operator
<b>Experience</b>	1500 hrs Pilot-in-Command  500 hrs Turbine PIC  100 hrs on airframe type  500 hrs Low Flying experience  <b>NOTE: FAAST operations requires an additional mandatory 100 hours on Aerial Shooting or similar experience</b>	1500 hrs Pilot-in-Command  100 hrs on airframe type  100 hrs Mustering  500 hrs Low Flying experience  <b>NOTE: if flying a Turbine helicopter, then an additional mandatory 500 hours of Turbine PIC experience is also required</b>
<b>Ratings</b>	NVFR rating preferred	NVFR rating preferred

	<p>Low Flying</p> <p><b>NOTE: Locust work requires Pilot (pesticide) Licence; Spray Safe accredited</b></p>	<p>Low Flying</p> <p>Aerial Mustering</p>
<b>Certification</b>	<p>CRM Certificate</p> <p>FAAST Qualification if undertaking FAAST operations</p> <p>Dangerous Goods</p> <p>Fly in the Wire Environment Certification or equivalent as determined by NSW RFS (mandatory)</p>	<p>CRM Certificate</p> <p>Aircraft type-specific course (such as Robinson safety course) if such is available for the type of aircraft being flown for mustering operations.</p> <p>Fly in the Wire Environment Certification or equivalent as determined by NSW RFS (mandatory)</p>
<b>Other</b>	<p>ASIC</p> <p>Protective Clothing and Helmet</p> <p>PLB</p> <p><b>NOTE: FAAST work requires prior approval by Office of Environment and Heritage (NPWS) and Department of Primary Industries (DPI) – further or greater standards may be required.</b></p>	<p>ASIC</p> <p>Protective Clothing and Helmet</p> <p>PLB</p>

## 19. Minimum Pilot Requirements – Remote Piloted Aircraft

For each of these line items below please address in a separate document or include information on ARENA (as appropriate).

ARENA Services	RPA Operations - Incident Observation, Incident Mapping
Specific RFS or Nominee Activities	<ul style="list-style-type: none"> <li>• Surveillance</li> <li>• Spraying</li> <li>• Seeding</li> <li>• Other</li> </ul>
Licence	Remote Pilot Licence  Pilot pesticide licence (if spraying); Spraysafe accreditation  (Refer to CASR 101.F.3 for more information)
Endorsements	Any endorsement relevant to the RPA operated, if such an endorsement exists. Such endorsements may include: <ul style="list-style-type: none"> <li>• Evidence for completion of any practical test on the competency requirements for the operation of the type of RPA that they operate</li> <li>• Any other relevant evidence of endorsement</li> </ul>
Experience	100 hrs Pilot-in-Command of RPAs  60 hrs on airframe type  Any evidence of completion of any training course that has been conducted by the RPA's manufacturer, for which the Remote Pilot has undertaken relevant to the RPA they operate
Certification	BFA Certificate  CRM Certificate (preferred, but must be achieved within 3 years of being approved under this SO)
Other	ASIC (preferred, but not mandatory)  Protective Clothing & Helmet  PLB  Aeronautical Radio to monitor local aviation frequencies  WAC Charts (or equivalent) covering the area where the RPA will be deployed  CRM certification

## 20. Minimum Requirements – Suppliers with Fuel Vehicles

A Supplier may provide Wet-B refuelling Services using a Fuel Vehicle if that vehicle satisfies the following criteria:

- (a) capacity over 5,000 litres; and
- (b) audited and approved by NSW RFS to provide Wet-B refuelling Services.

Fuel Vehicles that do not meet both of the above criteria may still be used by a Supplier as part of refuelling its own aircraft under Wet-A arrangements.

**For each of these line items below please address in a separate document or include information on ARENA (as appropriate).**

Restriction/ Compliance Requirements	Wet A refuelling of a supplier's own aircraft	Wet B refuelling aircraft of other NSW RFS suppliers
<b>Audit and approval by NSW RFS required</b>	No	Yes
<b>Minimum Capacity</b>	No requirement for capacity	> 5,000 litres
<b>Dangerous Goods</b>	Fuel Vehicle must be compliant with all relevant Dangerous Goods legislation including any required certifications	Supplier must have appropriate licences for the Fuel Vehicle and Fuel Vehicle Operator  At least Class 3 flammable liquid approved
<b>EPA legislation</b>	Fuel Vehicle must be compliant with all NSW EPA legislation	Fuel Vehicle must have current EPA Fuel Vehicle licence sticker or evidence of compliance
<b>Work, Health and Safety legislation</b>	Fuel Vehicle and Fuel Vehicle Operator must be compliant with all relevant WHS legislation requirements	Fuel Vehicle and Fuel Vehicle Operator must be compliant with all relevant WHS legislation requirements
<b>Insurances</b>	As set out in the Deed	As set out in the Deed
<b>Contact capability</b>	No specific requirements for Fuel Vehicle as the relevant requirements are captured by Minimum Supplier Requirements	24 contact capability via phone
<b>Fuel Vehicle Operator attendance at Pre-Season Briefing</b>	No specific requirements for Fuel Vehicle as the relevant requirements are captured by Minimum Supplier Requirements	Capacity to ensure attendance, at Supplier expense, at the pre-season briefing and any other required briefings
<b>PPE</b>	Personal protective equipment for all personnel to potentially be deployed	Personal protective equipment for all personnel to potentially be deployed
<b>Inspections and tests valid for the operational period</b>	Must have records of: <ul style="list-style-type: none"> <li>- pressure tests on all hoses</li> <li>- tank inspection</li> <li>- filter change/inspection</li> <li>- pressure gauge tests</li> <li>- meter proving</li> </ul>	Must have records of: <ul style="list-style-type: none"> <li>- pressure test on all hoses</li> <li>- tank inspection</li> <li>- filter change/inspection</li> <li>- pressure gauge tests</li> <li>- meter proving</li> </ul>

<b>Restriction/ Compliance Requirements</b>	<b>Wet A refuelling of a supplier's own aircraft</b>	<b>Wet B refuelling aircraft of other NSW RFS suppliers</b>
<b>Delivery systems</b>	<ul style="list-style-type: none"> <li>- Must be in good condition and working order</li> <li>- Must have evidence of being checked and appropriately tagged every 12 months</li> <li>- All delivery system hoses must have caps</li> <li>- All delivery systems must have appropriate bonding leads</li> </ul>	<ul style="list-style-type: none"> <li>- Must be in good condition and working order</li> <li>- Must have evidence of being checked and appropriately tagged every 12 months</li> <li>- All delivery system hoses must have caps</li> <li>- All delivery systems must have appropriate bonding leads</li> </ul>
<b>Radio</b>	No specific radio requirement	VHF radio for air to ground communications
<b>First Aid</b>	Must have first aid kit (in date)	Must have first aid kit (in date)
<b>Fire Extinguisher</b>	Must have fire extinguisher suitable for class B fires	Must have fire extinguisher suitable for class B fires
<b>Rotating Beacon</b>	Not required	Required
<b>Quality Control Equipment</b>	Fuel Vehicle must have all equipment to conduct quality control testing of fuel	Fuel Vehicle must have all equipment to conduct quality control testing of fuel
<b>Operations Manual</b>	<p>Fuel Vehicle must have a current operations manual outlining the safe operations of the Fuel Vehicle and equipment.</p> <p>This document must be dated and signed by responsible supplier representative.</p>	<p>Fuel Vehicle must have a current operations manual outlining safe operations of Fuel Vehicle and equipment.</p> <p>The document must be dated and signed by responsible supplier representative</p>
<b>Fuel Vehicle Operator Licences</b>	<p>Fuel Vehicle Operator must have:</p> <ul style="list-style-type: none"> <li>- current and applicable drivers licence</li> <li>- dangerous goods licence relevant to operation</li> </ul>	<p>Fuel Vehicle Operator must have:</p> <ul style="list-style-type: none"> <li>- current and applicable drivers licence</li> <li>- Dangerous Goods licence relevant to operation</li> <li>- Current ASIC card carried on person whenever operating airside</li> <li>- Current approval to drive airside at the Supplier's NOB(s)</li> <li>- Willing to comply with requirements to be permitted to drive airside at other bases</li> <li>- Licence and training to operate VHF radio</li> </ul>
<b>Photographs</b>	Provide with response current digital photos of the Fuel Vehicle and refuelling equipment. The photos need to clearly show the equipment colour scheme and any markings..	<p>Provide with response current digital photos of the Fuel Vehicle, refuelling equipment and radio installation.</p> <p>The photos need to clearly show the equipment colour scheme and any markings, and the configuration of the radios within the cabin of the Fuel Vehicle.</p>



**All resupply/bridging vehicles engaged by a Supplier providing fuel for the NSW RFS or its Nominees must meet the following minimum requirements. It is the responsibility of the Supplier to ensure their resupply/bridging provider meets these requirements:**

- Consistent with Industry best practice relating to aviation fuel and to prevent potential for contamination, resupply/bridging vehicles must be a dedicated aviation tanker
- Dangerous goods licenced vehicle and refueller
- 20M public liability for fuel resupply operations listing the NSW RFS and its Nominees as interested parties
- Compliant with all relevant Work, Health and Safety requirements
- Vehicle must be fitted with high level fall protection
- Current EPA compliance relevant to aviation resupply/bridging operations
- Current First Aid kit (including eye wash equipment) carried in driver cabin with signage of kit location on outside of vehicle
- Card of emergency contacts and emergency spillage plan to be kept in the cabin
- Transport Emergency Response Plan (TERP)
- When using its on-board pump to discharge aviation fuel, the vehicle must have:
  - Certified aviation fuel filter downstream of the pump
  - Filter change and inspection records
  - Calibrated NMI approved flow metre which indicates the volume of the fuel pumped (using Litre measurements)
  - Dedicated API approved aviation bottom load couplings
  - Each compartment must be fitted with its own individual low point drain for sampling purposes.
  - Filter's must have their own low point drain for sampling purposes
  - Low points should be installed in pipe work low points where water may be expected to accumulate (i.e. in strainers).
  - Low points should be sealable or pad-locked.
  - Tank must have a current (within the last 5 years) record of Tank Clean certificate.
  - Tanks must have a current annual Internal Tank Inspection Certificate.
- Weather covers shall be fitted to all tank top hatches
- Hoses must be dedicated and certified for aviation fuel and must not be used to carry at any time non-aviation petroleum products.
- Trucks must have bonding reels
- Pipework must be non-ferrous (i.e. stainless steel or aluminium)
- All deliveries must be issued with an Aviation Quality Release Note containing, at a minimum:
  - supply source,
  - batch number,
  - date,
  - density,
  - conductivity,
  - quantity,
  - evidence of pre-delivery sampling checks,
  - evidence of post-delivery sampling checks.

(Copies of the Aviation Quality Release Note must be kept for inspection by an appropriate representative of the Agencies and supplied with any invoice for bridging).
- Evidence must be supplied of a Load Plan showing either during delivery, or post-delivery, ullage dipping calculations per compartment
- Night bridging operations require:
  - Suitable lighting capability to work safely at night
- Airside bridging operations require:
  - rotating strobe/LED flashing lights on the vehicle suitable to be visible airside,
  - a VHF air to ground radio (not required if being escorted by another vehicle/person with a VHF air to ground radio); and
  - ASIC card for the driver (not required if being escorted by an ASIC card holder).

## 21. Standing Offer Pricing

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Complete the blank sections of the tables on the following pages only.

**DO NOT** amend the structure or headings of these tables or add any qualifications/assumptions to the rate information provided.

Any variance to the structure or headings of the tables or qualifications/assumptions to the rate information makes your response a Non-Conforming Response, and it may be rejected without further notice.

## Table 1: FIXED WING PRICING form

For each Dispatch issued a Supplier will be permitted under the Deed to charge a daily standing charge (either Wet A or Wet B) and an hourly rate for each hour Services are provided.

Where the Dispatch is on a Wet Hire basis the hourly rate will be the Wet Hire Rate. Where it is agreed that the Dispatch will be on a Dry Hire basis the hourly rate will be an agreed Dry Hire Rate.

**All Standing Offer Providers that propose to provide fixed wing aircraft based Services must provide a Wet Hire Rate and a Daily Standing Charge Wet-B Rate. The provision of a Daily Standing Charge Wet-A is optional.**

Please supply the following in the table below:

- **Wet Hire Rate:** the hourly operating rate the Standing Offer Provider proposes to charge when the aircraft is flying on RFS or Nominee operations. This rate should be calculated on the assumptions this to be inclusive of fuel and other operating costs. The rate is to be calculated on the basis that it will apply from the commencement of the take-off roll to the cessation of the landing roll as recorded on the flight operations return ("**FOR**").

The Wet Hire Rate is to be calculated to the nearest one hundredth of an hour (i.e. two decimal places).

- **Daily Standing Charge Wet-B:** the daily rate for the provision of an Aircraft and pilot(s) when requested by the NSW RFS (or its Nominee) to be on Standby or provide the Services.

The Daily Standing Charge Wet-B will be able to be claimed once per day and should not include any aircraft operating costs as those costs are to be covered under the Wet Hire Rate. The Suppliers will be required to ensure fuel is readily and reliably available at the Nominated Operating Base as part of the Daily Standing Charge Wet B.

- **Daily Standing Charge Wet-A:** the daily rate for the provision of an aircraft, pilot(s), Fuel Vehicle and Fuel Vehicle Operator when requested by the NSW RFS (or its Nominee) to be on Standby or provide the Services.

The Daily Standing Charge Wet-A can be claimed once per day and should not include any aircraft operating costs as these are to be covered under the Wet Hire Rate.

- **Post-dispatch transition from Wet-A to Wet-B:** The refuelling capability for the Daily Standing Charge Wet-A will be to support the Supplier's Aircraft dispatched under the Deed with that Supplier only. If refuelling is approved and required for the aircraft of any other NSW RFS supplier:

- (i) the request for Wet-B Refuelling Services will be the subject of a separate dispatch;
- (ii) the initial dispatch for Wet-A aircraft based services will be amended to a Wet-B dispatch; and

(iii) the Supplier will be permitted to charge the Daily Standing Charge Wet-B for its aircraft based services and the rates applicable to refuelling dispatch for the refuelling services.

- If a Daily Standing Charge Wet A price is provided, the Standing Offer Provider must also provide the **fuel solution capacity** in Litres and any **Km rate** applicable to the fuel solution.

Aircraft Registration	Callsign	Aircraft NOB	Wet Hire Rate	Daily Standing Charge Wet-B	Daily Standing Charge Wet-A (Optional)	Wet A fuel solution capacity (L)	Wet A Km rate	Aircraft Fuel Consumption per hour (L)

## Table 2: HELICOPTER PRICING form

For each Dispatch issued a Supplier will be permitted under the Deed to charge a daily standing charge (either Wet A or Wet B) and an hourly rate for each hour Services are provided.

Where the Dispatch is on a Wet Hire basis the hourly rate will be Wet Hire Rate. Where it is agreed that the Dispatch will be on a Dry Hire basis the hourly rate will be an agreed Dry Hire Rate.

**All Standing Offer Providers that propose to provide Helicopter based Services must provide a Wet Hire Rate and a Daily Standing Charge Wet-B Rate. The provision of a Daily Standing Charge Wet-A is optional.**

Please supply the following in the table below:

- **Wet Hire Rate:** the hourly operating rate the Standing Offer Provider proposes to charge when the aircraft is flying on RFS or Nominee operations. This rate should be calculated on the assumptions this to be inclusive of fuel and other operating costs. This rate is to be commensurate with the aircraft engine time as recorded in the FOR. That is, the period of time when conducting operations authorised by NSW RFS (or Nominee) when the rotors are in motion under power. It does not include:
  - I. repositioning of aircraft at a Supplier's NOB for the purpose of refuelling,
  - II. repositioning of aircraft for refuelling prior to commencing a task or after completing a task from an operator initiated forward location,
  - III. excessive engine idle time before or after a flight where the idle time is not related to an operational need, and/or
  - IV. engine idle time associated with hot refuelling.

The Wet Hire Rate is to be calculated to the nearest one hundredth of an hour (i.e. two decimal places).

- **Daily Standing Charge Wet B:** the daily rate for the provision of an aircraft and pilot(s) when requested by the NSW RFS (or its Nominee) to be on Standby or provide the Services.

The Daily Standing Charge Wet-B will be able to be claimed once per day and should not include any aircraft operating costs as those costs are to be covered by the Wet Hire Rate. Suppliers will be required to ensure fuel is readily and reliably available at the Nominated Operating Base as part of the Daily Standing Charge Wet B.

- **Daily Standing Charge Wet A:** the daily rate for the provision of an aircraft, pilot(s), Fuel Vehicle and Fuel Vehicle Operator when requested by the NSW RFS (or its Nominee) to be on Standby or provide the Services.

The Daily Standing Charge Wet-A can be claimed once per day and should not include any aircraft operating costs as those costs are to be covered by the Wet Hire Rate.

- **Post-dispatch transition from Wet-A to Wet-B:** The refuelling capability for the Daily Standing Charge Wet-A will be to support the Supplier's aircraft Dispatched under the Deed with that Supplier only. If refuelling is approved and required for the aircraft of any other NSW RFS supplier:
  - (i) the request for Wet-B refuelling Services will be the subject of a separate dispatch;
  - (ii) the initial dispatch for Wet-A aircraft based services will be amended to a Wet-B dispatch; and
  - (iii) the Supplier will be permitted to charge the Daily Standing Charge Wet-B for its aircraft based services and the rates applicable to refuelling dispatch for the refuelling services.
- If a Daily Standing Charge Wet A price is provided, the Standing Offer Provider must also provide the **fuel solution capacity** in Litres and any **Km rate** applicable to the fuel solution.

Aircraft Registration	Callsign	Aircraft NOB	Wet Hire Rate	Daily Standing Charge Wet-B	Daily Standing Charge Wet-A (Optional)	Wet A fuel solution capacity (L)	Wet A Km rate	Aircraft Fuel Consumption per hour (L)

### Table 3: REMOTE PILOTED AIRCRAFT form

- **Hourly Rate:** the hourly fee the Supplier will charge when the Remote Piloted Aircraft is utilised by the RFS or its Nominees.
- **Daily Rate** is an alternate to the hourly rate and is a per day rate. Suppliers will not be permitted to charge both an hourly rate and a daily rate. Suppliers must offer one rate OR the other.

[illegible]

**Table 4: SPECIALIST SUPPORT EQUIPMENT form**

- **Daily Rate** is a per day rate payable for the use of the specialist support equipment listed below, when such equipment is required to supply the Services requested by the NSW RFS, is integral to the supply of the Services requested by the NSW RFS, and is listed on the ARENA Dispatch.
- Price for a crewperson is required so that NSW RFS can identify costs associated with the supply of certain specialist equipment and winch operations that require a crewperson. A Supplier will not be permitted to claim the cost for a crewperson unless the aircraft has been specifically tasked for a capability that requires a crewperson. Crewperson costs cannot be claimed for any aircraft dispatched for firebombing.

Item Support Type	Daily Rate	Description / Details
Crewperson	\$	
<i>[insert others below]</i>	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	



## Table 5: FUEL VEHICLES

Suppliers with Fuel Vehicle(s) with capacity greater than 5,000L that have been audited and approved by the NSW RFS to provide Wet-B refuelling will be authorised to provide refuelling Services to the aircraft of other NSW RFS suppliers on receipt of a Dispatch. Complete this Table for all Fuel Vehicles that the Supplier proposes to provide for Wet-B refuelling services.

A Supplier with a Fuel Vehicle(s) with capacity less than 5,000 litres or that has not been audited and approved for Wet-B refuelling will be approved to refuel its aircraft under Wet-A arrangements only. This Table does not apply to Fuel Vehicles the Supplier intends to use for Wet A purposes only.

Please supply the following in the table below:

- **Rate per kilometre for travel** relates to travel to and from NOB and travel to replenish tanker supplies.
- **Daily Refuelling Rate** relates to the fee that may be charged per 12 hour day for the equipment to be crewed ready to refuel aircraft immediately.
- **Bridging Km rate** relates to the fee per kilometre when a Supplier undertakes bridging operations to support one of its Fuel Vehicles on deployment away from its NOB where the bridging service has been pre-approved by the SAD and a dispatch number has been issued specifically for the fuel bridging. The Km rate should exclude labour costs as these will be included as part of the bridging Hourly rate. A daily rate does not apply to bridging operations – all costs associated with the bridging must be included in the Km and Hourly rates.
- **Bridging Hourly Rate** relates to the labour costs per hour (calculated to the nearest tenth of an hour – 1 decimal place) when a Supplier undertakes bridging operations to support one of its Fuel Vehicles on deployment away from its NOB where the bridging service has been pre-approved by the SAD and a dispatch number has been issued specifically for the fuel bridging. The hourly rate only applies from the time the bridging vehicle departs the NOB to the time the bridging vehicle returns to the NOB and does not include any time at the NOB before vehicle departure or after vehicle return to the NOB. A daily rate does not apply to bridging operations – all costs associated with the bridging must be included in the Km and Hourly rates.
- All costs for fuel will be the responsibility of suppliers providing aircraft based services. Suppliers providing refuelling services must:
  - clearly display the price of fuel at the point of sale; and
  - make available to suppliers of aircraft based services a means of making payment for fuel directly through a credit card facility or at a later time through an invoicing arrangement; and
  - provide documented details of each fuel uplift to the pilot at the point of sale including quantity of fuel uplift and price per Litre.
- NSW RFS will engage suppliers to provide aircraft based services. A supplier of refuelling services must not charge such suppliers more than the relevant closest reference price at pump from a major fuel supplier (shell, BP, Mobil) based on the pump locations of:
  - Ballina/Byron Bay;
  - Armidale;
  - Port Macquarie;
  - Bankstown;
  - Bathurst;
  - Dubbo;
  - Bourke;
  - Wagga Wagga; and
  - Moruya.

**Price offer for supply of refuelling equipment**

<b>Fuel Vehicle</b>	<b>Rego</b>	<b>Daily Rate</b>	<b>Km Rate</b>	<b>Description / Details</b>
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	

**Price offer for supply of Resupply (Bridging) vehicle**

<b>Fuel Vehicle suitable for bridging</b>	<b>Rego</b>	<b>Hourly Rate</b>	<b>Km Rate</b>	<b>Description / Details</b>
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	

**Fuel Resupply (Bridging) costs**

Suppliers will be permitted to claim reimbursement for resupply (bridging) costs associated with bulk fuel resupply for a Fuel Vehicle that is deployed away from their NOB, where the fuel vehicle commenced with a full load of fuel and resupply is reasonably needed to continue the provision of re-fuelling.

- a) Where the resupply (bridging) is undertaken by a dedicated bulk fuel supplier that delivers fuel directly from a refinery/fuel storage terminal (this does not include Suppliers that operate aircraft as well as fuel vehicles either under a single company name or a separate company) and the Supplier can validate the vehicle meets all requirements for resupply (bridging) vehicles specified in section 20 of this RFSO:
  - Claims for reimbursement must be supported by a copy of the official tax invoice associated with the bridging costs and a copy of the Aviation Quality Release Note relevant to the fuel bridging.
- b) Where the resupply is proposed to be undertaken by the same Supplier as the Fuel Vehicle that is tasked:
  - The Supplier will be required to advise the SAD in advance that bridging will be required, and
  - The Supplier must have a bridging hourly and km rate included in their Deed with the NSW RFS for the provision of fuel bridging, and

- A cost analysis will be undertaken by the SAD to determine if bridging (including estimated Km and hourly charges) is cost effective and required, and
- Where the SAD approves a Supplier's own bridging solution after cost analysis, a separate SAD dispatch number will be issued for the bridging task.
- The SAD dispatch number will be required to validate the invoice for bridging costs from the Supplier together with relevant information from the vehicle log book, Refuelling Vehicle Operator time sheet and the Aviation Quality Release Note relevant to the fuel bridged. Claims will not be paid without a dispatch number and these supporting documents.
- SAD dispatch numbers will not be provided retrospectively for bridging operations undertaken by a Supplier.

Resupply (bridging) costs can only be claimed for a Fuel Vehicle operating away from its NOB where the demand for fuel is greater than the capacity of the Fuel Vehicle. The costs associated with resupply when operating from the Suppliers NOB, or when the fuel supplied on any task does not exceed the capacity of the truck will be the responsibility of the Supplier.

#### **Price for fuel drum services**

Any refuelling Supplier that has appropriate industry and regulatory approvals / certifications to undertake drum refuelling can provide pricing for the supply and removal of drum stock.

<b>Item</b>	<b>Price excluding any cost for fuel volume</b>
Cost per drum for supplying a new drum (includes drum, pallet, and all administrative fees)	
Cost per drum for supplying a reconditioned drum (includes cost of inspection, pallet, and all administrative fees)	
Cost per drum for refilling a drum on site (includes cost of inspection, capping, and all administrative fees)	
Cost per drum to remove an empty fuel drum from site when delivering new/reconditioned drums of fuel	
Cost per kilometre to deliver drums or attend a site with relevant equipment for refilling of drums	
Other costs associated with providing drum fuel – please specify details:	

**Table 6: General Information**

<p><b>(i) Does the Standing Offer Provider fully conform with the requirements / specifications? Clearly state where there is any non-conformance, if relevant</b></p> <p>Y / N</p> <p>If N, please detail:</p>
<p><b>(ii) Is the Standing Offer Provider capable of and willing to enter into the attached Deed and comply with the requirements therein?</b></p> <p>Y / N</p>
<p><b>(iii) Please confirm that the appropriate information has been entered into ARENA. This information will include, but is not limited to:</b></p> <ul style="list-style-type: none"> <li>- Company details</li> <li>- Aircraft details proposed to be utilised to supply the services</li> <li>- Fuel Vehicle proposed to be utilised to supply the services</li> <li>- Flight Crew proposed to be utilised to supply the services</li> <li>- Current CASA issued Air Operator Certificate (A.O.C.)</li> <li>- Low Flying and other CASA approvals suitable for the operations intended</li> <li>- Statements of Compliance regarding the Supplier's Safety Management System, Fatigue Management System and, Drug and Alcohol Management Plan</li> <li>- Proper documentation that is, as a minimum, in accordance with aviation regulations including appropriate certifications, licences and authorisations to conduct the nominated task(s)</li> <li>- details of all accidents, incidents and near misses involving your aerial operations and your pilots (including those not associated with providing services to RFS or its Nominees) that have occurred in the previous 5 years (see the "Occurrences" section in ARENA)</li> </ul> <p>Y / N</p>
<p><b>(iv) Standing Offer Providers are advised that Suppliers appointed through the RFSO process will be free to forward locate CWN Equipment to any location within NSW away from their NOB (prior or post a Dispatch) at the Supplier's cost. However:</b></p> <ul style="list-style-type: none"> <li>- this will not guarantee any preferential treatment in regards to possible dispatch by the State Air Desk;</li> <li>- should the aircraft or equipment be dispatched from that forward location initiated by the Supplier, then the Supplier will only be entitled to claim the value of a return flight back to the forward location of dispatch where the actual return flight equals or exceeds this value; and</li> <li>- should the aircraft remain at the Supplier initiated forward location at the conclusion of a dispatch, the Supplier will only be entitled to claim the value of the return flight to that forward location where this does not exceed the value of the return flight to the location the aircraft was initially dispatched.</li> </ul> <p><b>Please confirm your understanding and acceptance of the above.</b></p> <p>Y / N</p>
<p><b>(v) Payment methods when supplying Wet-B refuelling services: Payment methods to be made available by Standing Offer Providers supplying refuelling Services</b></p>

**Suppliers providing refuelling Services will be required to make the following payment methods available for Suppliers of Fixed Wing aircraft or Helicopter Services:**

- a) at the time of refuelling by credit card facilities; and/or
- b) later by invoice arrangements.

**Please confirm your understanding and acceptance of the above.**

Y / N

**(vi) Credit rating requirements when buying Wet-B refuelling services: Fuel costs for Standing Offer Providers with Fixed Wing aircraft and Helicopters:**

**Fuel costs for aviation Services will be the responsibility of Suppliers providing aircraft based services.**

**Suppliers that will be purchasing fuel on a Wet-B basis are required to maintain a good credit rating with fuel suppliers.**

**Please confirm your understanding and acceptance of the above.**

Y / N

**(vii) Occasionally with remote area operations, the NSW RFS or its Nominee may prefer to engage a rotary wing aircraft under a dry hire arrangement and provide fuel from existing drum stock or other supply held by the Agency.**

**In such instances, the NSW RFS or its Nominee may request the services of a Supplier on a dry hire basis. Meaning, the Supplier's Dry Hire Rate will be charged in place of the hourly Wet Hire Rate. The Daily standing charge Wet B will still apply in addition to the hourly Dry Hire Rate.**

**Please confirm the Standing Offer Providers understanding regarding case by case request for helicopter under dry hire rates.**

Y / N

**(viii) Insurance. Please confirm that the Standing Offer Provider holds Public liability insurance (for against liability to third parties, including passengers and crew on the aircraft, for personal injury and death and damage to property):**

**\$20,000,000 (twenty million) in respect of each claim during the policy period**

Y / N

**(ix) Insurance. Please confirm that the Standing Offer Provider holds sufficient worker's compensation insurance for its operations.**

Y/N

**(x) Insurance. The Standing Offer Provider is responsible for ensuring it holds current and comprehensive policies of all necessary insurance.**

**Please list any applicable insurance the Standing Offer Provider holds for the supply of the Services.**

Y/N: Professional indemnity insurance: \$[if so, specify amount]

Y/N: Product liability insurance: \$[if so, specify amount]

Y/N: Public liability arising from refuelling operations insurance: \$[if so, specify amount]

Y/N: Public liability for operation of Fuel Vehicle insurance: \$[if so, specify amount]

Y/N: Carriage of Dangerous Goods insurance (if the Services require the carriage or use of this):  
\$[if so, specify amount]

Y/N: Chemical Liability insurance (if the Services require the carriage or use of this): \$[if so,  
specify amount]

Y/N: Aerial Application Liability insurance (if the Services require the carriage or use of this): \$[if so,  
specify amount]

Y/N: (for each aircraft) Aircraft Hull Insurance: \$[if so, specify amount]

Please detail: Suitable policies of insurance for all equipment deployable with the Standing Offer Provider's CWN Equipment (*such as buckets, fuel pumps, aerial incendiary machines*) and all supporting equipment (*such as refuelling vehicles*), against loss or damage incurred whilst carrying out any activities in connection with this deed: \$[if so, specify amount]

**(xi) Confirmation. Please confirm the identity of the person approving this Standing Offer and the capacity in which they act.**

**Please confirm that appropriate approval has been obtained for the lodgement of the Standing Offer with the NSW RFS on behalf of the Standing Offer Provider**

Name: [insert]

Role: [insert]

Confirmation: Y / N